

JOHN ROBERTS

315-555-5115 - clientemail@email.com - Whitesboro, NY 13492

Manager/Supervisor

Security ~ Investigations ~ Criminal Justice ~ Law Enforcement

PROFILE

- Offering 20+ years of law enforcement experience, including over a decade in supervisory role
- Extensive background in Security/Surveillance Operations, Criminal Investigations, Interviews and Interrogations, and Federal/State/Local Law Enforcement; proficient in wide range of firearms
- Certified City Court Security Officer skilled in body searches and magnetometer screening
- Motivating, hands-on leader who effectively trains, builds and directs productive teams; strategically assign staff to optimize use of resources and continually evaluate to ensure maximum performance
- Sharp skills in steering broad-scope operations, from human resources, needs assessment, strategic organizational/operational planning, and policies/procedures development through cross-functional stakeholder collaboration, budgeting, grant administration, and management reporting
- Expertise in promoting community/public relations, consulting with private and public organizations and delivering community-focused lectures/educational programs
- Exceptional communication, presentation, consultation, negotiation, and relationship building skills
- N.Y.S. Commercial Drivers License, Class B w/Passenger endorsement; active

Key Achievements

Supervisor of the Year, Utica Police Department; 2012
Certificate of Commendation, Utica Police Department; 2002
Recognition, National Center for Missing & Exploited Children-International Family Abduction; 2000
Certificate of Commendation, Utica Police Department; 1991
Commendations, United States Marine Corp; 1984, 1985 and 1985

CAREER TRACK

Police Department-Utica, NY 1990-Present

SERGEANT-YOUTH CRIME UNIT; 2002-current

- Lead Youth Crime Unit team of officers in investigating high-volume juvenile criminal cases spanning missing persons and family court warrants through gang activity, among others
- Primary liaison between Department and community, diversion programs, schools, Probation Department, and Family Court; facilitate collaborative teamwork with key stakeholders to ensure optimal child services while controlling liability through regulatory oversight
- Effectively develop and implement Department policy and procedure to maximize productivity, efficiency and quality of Juvenile Aid Operation, Youth Crime and Gang services
- Proficiently administer Juvenile Monitoring Project Grant, from allocating funding and ensuring compliance through tracking and measuring data to evaluate performance and define future needs
- Consistently ensure Juvenile Aid Unit, office, interview rooms, and records room comply with state mandates; consistently earn excellent ratings during Department of Corrections annual compliance and accreditation inspections
- Deliver comprehensive trainings to team members and 90 patrol officers for compliance with state mandates governing arrest, detention, interviewing, and interrogation of juveniles; additionally facilitate lectures at in-service trainings and Police Academy on broad topics including Juvenile Justice Policy and Procedure, Criminal Investigations and Missing Persons

SERGEANT-YOUTH CRIME UNIT continued...

- Conduct pre-employment investigations and interviews of potential new hires; additionally investigate and address/resolve any complaints against staff
- Conduct daily screening of juvenile related reports and thoroughly analyze arrest reports and supporting documents for effective determination of accuracy, essential elements, substantiation of action taken, and team member performance; evaluate complex situations/issues presented by team and provide recommendations on optimal actions, methodologies and procedures
- Efficiently generate data and develop written periodic statistical reports vital to assessing unit productivity and defining future strategies for enhanced performance
- Key consultant to public and private agencies on current juvenile delinquent trends and patterns through ongoing public/government committee membership along with lectures presented at community watch meetings

FIRST LINE PATROL SUPERVISOR/SERGEANT; 2000-2002

- Promoted to supervise 25 Patrol Officers in enforcing federal, state and local laws; included training, developing, evaluating, and coaching staff as well as scheduling/coordinating assignments

INVESTIGATOR-YOUTH CRIME UNIT; 1995-2000

- Facilitated investigations of all crimes committed by juveniles, from gathering evidence, cultivating leads, and conducting surveillance through generating supporting documentation substantiating elements of crime; interviewed and interrogated suspects and managed crime scene investigations
- Effectively briefed prosecuting attorney on cases and delivered expert courtroom testimony

PATROLMAN; 1990-1995

- Launched career as Uniform Patrol Officer responsible for enforcing federal, state and local laws within assigned zone; additionally held roles of #911 Dispatcher as well as Booking Officer and Desk Sergeant

PRIOR MILITARY BACKGROUND

Corporal/Wire Chief, USMC Communications Platoon-Jacksonville, NC; 1985-1987

Field Wireman, USMC-Jacksonville, NC; 1983-1985

EDUCATION & PROFESSIONAL DEVELOPMENT

Associate in Criminal Justice, Mohawk Valley Community College-Utica, NY; January 2013

Presidents List, 2011 / Current GPA: 3.02004

General Topics Instructor, NYS Certification-80 hrs, Mohawk Valley Police Academy-Utica, NY; 1999

N.Y.S. Certification-40 hrs, Basic Juvenile Officers Course; 1995

Basic Course for Police Officers, Mohawk Valley Police Academy-Utica, NY; 1990-1991

Non-Commissioned Officer School, United States Marine Corps; 1986

AFFILIATIONS & COMMUNITY LEADERSHIP

Credit Committee Member, Utica Police Federal Credit Union; 2007-present

Member, Juvenile Crime Enforcement Committee; 2008-present

Affiliate, Oneida County Juvenile Treatment Court; 2008-present

Planning Committee Member, Oneida County Drug Treatment Court; 2008-present

Member, State of New York Police Juvenile Officers Association (S.N.Y.P.J.O.A.):

- **First Vice President**; 2012-present
- **Second Vice President**; 2011
- **Secretary/Treasurer**; 2011
- **Training Director**, Region #8; 2008-2010